

CHECKLIST FOR USAR ACTIVE GUARD RESERVE APPLICATION (JAG)

SOLDIER'S RESPONSIBILITIES

Complete the checklist by indicating the following completed documents are attached. Applications without completed documents are deemed incomplete and will not be considered. It is the applicant's responsibility to keep his/her packet up to date with changes that may occur. The Official Military Personnel File (OMPF) is the source document for the application process. It is the applicant's responsibility to ensure the OMPF is complete and accurate. Any information not in the OMPF must be provided.

- 1. Application for USAR Active Guard Reserve (AGR) Duty (AHRC Form 2370-R)
- 2. USAR Active Guard Reserve (AGR) Selection Board Eligibility Checklist (AHRC Form 2370-1-R)
- 3. Statement of Conditions of Service-Active Guard Reserve (AGR) (DA Form 5646) [Encl 1]
- 4. Letter of recommendation completed by senior JA AGR or SJA/LOD Commander in your chain of command [Encl 2]
- 5. Request for Waiver (if applicable) [Encl 3]
- 6. Copy of Oath of Office (Office and Warrant Officer) (if applicable) [Encl 4]
- 7. Civilian Education and Occupation Additional Skills Summary (Officer and Warrant Officer only) [Encl 5]
- 8. The Soldier must review the performance portion of his/her OMPF from the HRC 2x Citizen site. If documents are missing within the OMPF, a Soldier must provide documents to his/her Field Manager for updating the OMPF and iPERMS.
- 9. Officer Record Brief (DA 4037) and Resume of Service Career [Encl 6]
- 10. Most recent APFT Card (DA 705) and if applicable, a Body Fat Worksheet (DA 5500) [Encl 7, 7(a)]
- 11. DA 1059 for the Judge Advocate Officer Advanced Course (JAOAC) [Encl 8]