



Competitive Professional Development (CPD) for
Civilian Paralegal Attendance at the
Law of Federal Employment Course
Announcement Number: CP56/PPRO-FY15-09

Date Opened: 26 MARCH 2015

Date Closed: 27 APRIL 2015

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of an account is required at this time. Applications will be submitted via e-mail as indicated below. [\[Click for additional information on GoArmyEd\]](#).

Additionally, all applicants must have a Government Travel Card (GTC), as this training opportunity will require travel.

Location: The Judge Advocate General's Legal Center and School (TJAGLCS), Charlottesville, VA.



Course Dates:

Law of Federal Employment (LOFE): 25 August – 28 August 2015

Course Description: This course focuses on the law of federal employment and federal labor-management relations. Topics include the following: hiring, classification, promotion, and discharge of employees under current civil service laws and regulations; roles of the Office of Personnel Management, Merit Systems Protection Board, and the Office of Special Counsel; grievance and adverse action procedures; substantive standards for adverse actions; reduction-in-force procedures; and equal employment opportunity law. Topics covered under federal labor-management relations include the following: the rights and duties of management and labor under Title VII of the Civil Service Reform Act of 1978; roles of the Federal Labor Relations Authority, the Federal Mediation and Conciliation Service, and the Federal Service Impasses Panel; representation activities; negotiation of labor contracts; unfair labor practices complaints; procedures for arbitration of grievances; and labor law implications of contracting out.

Additional Information: CP-56 will centrally fund TDY (per diem & travel – no rental cars). Salary will continue to be paid by the individual's command.

Who May Apply: Permanently appointed U.S. Army Civilian paralegals (series 0950) in the CP-56 Legal Career Program (to include Local Nationals) who support Army labor counselors. Applicants must have at least three years tenure as a permanent Army Civilian employee, any waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

Application packet must contain:

1. [Completed Application for ACTEDS Training Opportunities \[Online\]](#)
2. [Employee's Statement of Interest \[Online\]](#): Explain how the proposed training furthers your personal development and detail what you hope to gain from the training.
3. Current Resume
4. [Utilization Plan \[Online\]](#): Plan should reflect the anticipated measurable Return of Value/Return on Investment to the organization and/or Army, *i.e.*, what will be the benefit of the applicant's participation in the training. **MUST BE COMPLETED AND SIGNED BY SUPERVISOR**
5. Last three Performance Ratings
6. Civilian Record Brief (*available through <https://acpol.army.mil>*)
7. Head of Legal Office Endorsement (not required if Utilization Plan is executed by the head of the legal office)

E-mail completed application packets and address questions to:

Ms. Sarilyn Leary

sarilyn.e.leary.civ@mail.mil

CP-56 Assistant Chief

NLT 27 APRIL 2015

Place in subject line: *Application for CP-56, LOFE (FY15)*

Digitally attach all required documents in a single PDF



CP-56

Recruit, Train, Educate, Develop, Promote and Retain