



Competitive Professional Development (CPD) for
Civilian Paraprofessional Attendance at the
Contract Attorneys Course
Announcement Number: CP56/PPRO-FY15-08

Date Opened: 26 MARCH 2015

Date Closed: 27 APRIL 2015

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of an account is required at this time. Applications will be submitted via e-mail as indicated below. [\[Click for additional information on GoArmyEd\]](#).

Additionally, all applicants must have a Government Travel Card (GTC), as this training opportunity will require travel.

Location: The Judge Advocate General's Legal Center and School (TJAGLCS), Charlottesville, VA.



Course Dates:

Contract Attorneys Course: 14 July – 24 July 2015

Course Description: This course focuses on the basic legal concepts related to the authority of the federal government to enter into contracts. Topics include the following: Statutorily mandated competition requirements; contract formation; basic contract types; contract performance; disputes; and an introduction to procurement fraud.

Additional Information: CP-56 will centrally fund TDY (per diem & travel – no rental cars). Salary will continue to be paid by the individual's command. If the attendee requires a rental car, it must be funded by the command.

Who May Apply: Permanently appointed U.S. Army civilian paraprofessionals in the CP-56 Legal Career Program (to include Local Nationals). Applicants must have at least three years tenure as a permanent Army Civilian employee, any waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

Application packet must contain:

1. [Completed Application for ACTEDS Training Opportunities \[Online\]](#)
2. [Employee's Statement of Interest \[Online\]](#): Explain how the proposed training furthers your personal development and detail what you hope to gain from the training.
3. Current Resume
4. [Utilization Plan \[Online\]](#): Plan should reflect the anticipated measureable Return of Value/Return on Investment to the organization and/or Army, *i.e.*, what will be the benefit of the applicant's participation in the training. **MUST BE COMPLETED AND SIGNED BY SUPERVISOR**
5. Last three Performance Ratings
6. Civilian Record Brief (*available through <https://acpol.army.mil>*)
7. Head of Legal Office Endorsement (not required if Utilization Plan is executed by the head of the legal office)

E-mail completed application packets and address questions to:

Ms. Sarilyn Leary

sarilyn.e.leary.civ@mail.mil

CP-56 Assistant Chief

NLT 27 APRIL 2015

Place in subject line: *Application for CP-56, Contract Attorneys Course (FY15)*

Digitally attach all required documents in a single PDF



CP-56

Recruit, Train, Educate, Develop, Promote and Retain