



Competitive Professional Development (CPD) for
Civilian Paraprofessional Attendance at the
Admin Law for Military Organizations Course
Announcement Number: CP56/PPRO-FY16-03
SUBJECT TO CONTINUED FY16 FUNDING

Date Opened: 16 NOVEMBER 2015

Date Closed: 18 DECEMBER 2015

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of an account is required at this time. Applications will be submitted via e-mail as indicated below. [\[Click for additional information on GoArmyEd\]](#).

Additionally, all applicants should have a Government Credit Card (GOVCC), as this training opportunity will require travel.

Location: The Judge Advocate General's Legal Center and School (TJAGLCS), Charlottesville, VA.



Course Dates:

Admin Law for Military Organizations, 23-26
February 2016

Course Description: This course presents an overview and new developments in administrative and civil law matters. Topics include: administrative investigations, personnel law, federal litigation, military-related First Amendment issues, federal labor-management relations, MWR activities, standards of conduct, wounded warrior and veterans law, and environmental law.

Additional Information: CP-56 will centrally fund travel, lodging and per diem. CP-56 CANNOT FUND RENTAL CARS. If a rental car is required by the selected careerists, the command will need to pay for the rental car. Salary will continue to be paid by the individual's command.

Who May Apply: Permanently appointed U.S. Army civilian paraprofessionals in the CP-56 Legal Career Program (to include Local Nationals). Applicants must have at least three years tenure as a permanent Army Civilian employee, any

waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

Application packet must contain:

1. [Completed Application for ACTEDS Training Opportunities \[Online\]](#)
2. [Employee's Statement of Interest \[Online\]](#): Explain how the proposed training furthers your personal development and detail what you hope to gain from the training.
3. [Utilization Plan \[Online\]](#): Plan should reflect the anticipated measureable Return of Value/Return on Investment to the organization and/or Army, *i.e.*, what will be the benefit of the applicant's participation in the training. **MUST BE COMPLETED AND SIGNED BY SUPERVISOR.**
4. Civilian Record Brief or Civilian Career Report (*available through* <https://acpol.army.mil>)
5. Head of Legal Office Endorsement (not required if Utilization Plan is executed by the head of the legal office).

E-mail completed application packets and address questions to:

Ms. Sarilyn Leary
sarilyn.e.leary.civ@mail.mil
913-684-4924

NLT 18 DECEMBER 2015

Digitally attach all required documents in a single file



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