



Competitive Professional Development (CPD) for Attendance at National Institute of Trial Advocacy (NITA) Courses

Announcement Number: CP56/ATTY-FY16-03

SUBJECT TO CONTINUED FY16 FUNDING

Date Opened: 13 NOVEMBER 2015

Date Closed: 11 JANUARY 2016

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of an account is required at this time. Applications will be submitted via e-mail as indicated below. [\[Click for additional information on GoArmyEd\].](#)

Additionally, all applicants should have a Government Credit Card (GOVCC), as this training opportunity will require travel.



Writing Persuasive Briefs

The goal of any type of legal writing is to have the intended audience form an opinion without having to do any additional research. In order for this to be accomplished, the writer must effectively lay the information out in a clear, concise and compelling manner. This course teaches a three-step process to give attendees the necessary tools to be effective, persuasive writers. This course is designed to strengthen all legal writing, not just briefs. [\[Click for additional course information.\]](#)

Location: American University Law, Washington, DC

Dates: 10 - 11 March 2016

Additional Information: CP-56 will centrally fund tuition, travel, lodging and per diem. CP-56 CANNOT FUND RENTAL CARS. If a rental car is required by the selected careerist, the command will need to pay for the rental car. Salary will continue to be paid by the individual's command.

Who May Apply: Permanently appointed U.S. Army civilian attorneys who are in the CP-56 Legal Career Program (to include Local Nationals). Applicants must have at least three years tenure as an Army Civilian employee, any waivers to this requirement must be sought in accordance with AR 350-1, para. 3-103.

Applications must contain:

1. [Completed Application for ACTEDS Training Opportunities \[Online\].](#)
2. [Employee's Statement of Interest \[Online\]:](#) Outline how the proposed training furthers your personal development plan and which competencies it seeks to refine.
3. [Utilization Plan \[Online\]:](#) It should reflect the anticipated measureable Return of Value/Return on Investment to the organization and/or Army, *i.e.*, what will be the benefit of the applicant's participation in the training. **MUST BE COMPLETED AND SIGNED BY SUPERVISOR.**
4. Civilian Record Brief (*available through <https://acpol.army.mil>*).
5. Head of Legal Office Endorsement (not required if the utilization plan is executed by the head of the legal office).

E-mail completed application packets and submit questions to:

Ms. Sarilyn Leary

sarilyn.e.leary.civ@mail.mil

913-684-4924

NLT 11 JAN 16

Digitally attach all required documents in a single file



CP-56

Recruit, Train, Educate, Develop, Promote and Retain