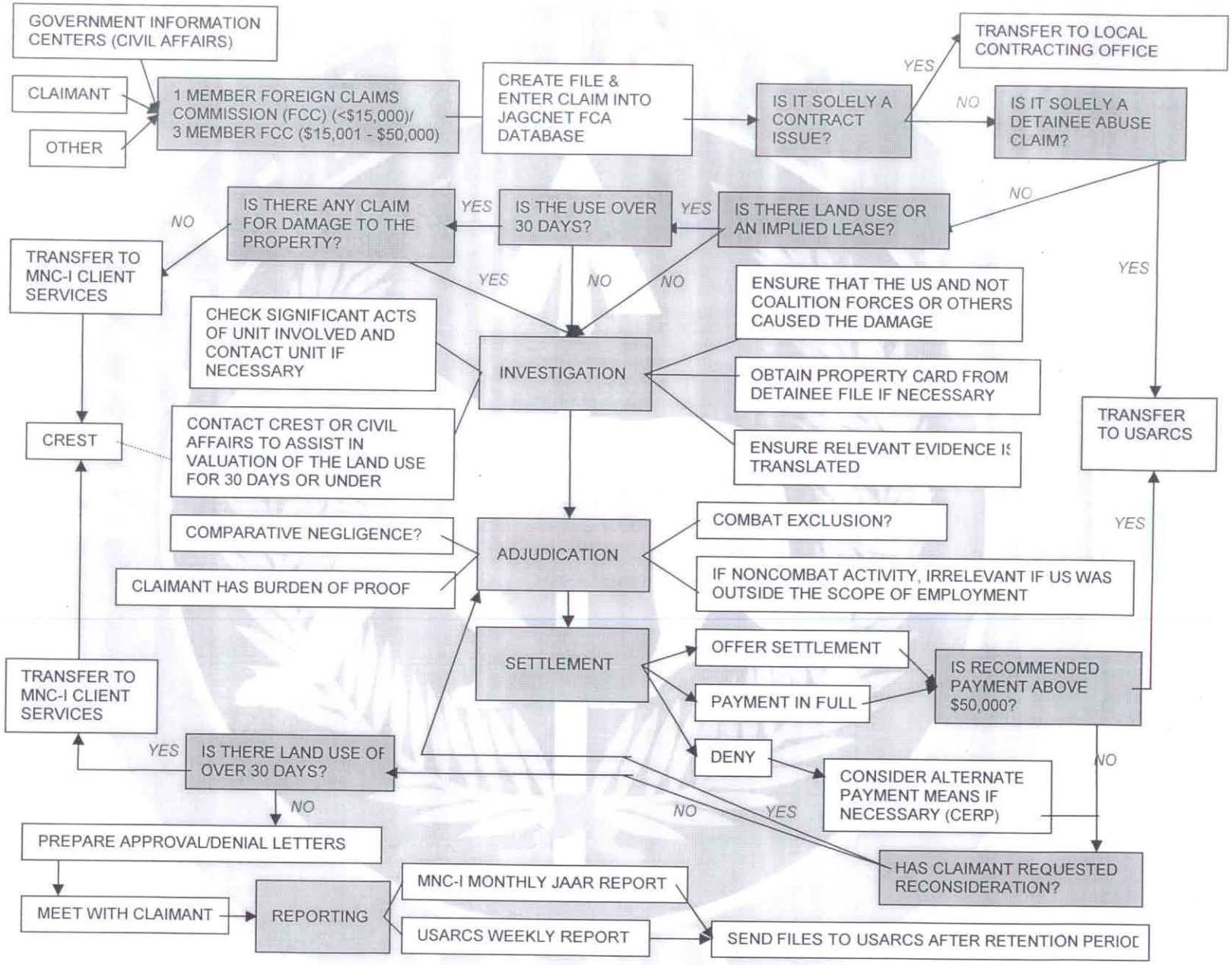
GOVERNMENT INFORMATION CENTERS (CIVIL AFFAIRS)
CLAIMANT
OTHER
1 MEMBER FOREIGN CLAIMS COMMISSION (FCC) (<$15,000)/ 3 MEMBER FCC ($15,001 - $50,000)
CREATE FILE & ENTER CLAIM INTO JAGCNET FCA DATABASE
IS IT SOLELY A CONTRACT ISSUE?
YES
TRANSFER TO LOCAL CONTRACTING OFFICE
NO
IS IT SOLELY A DETAINEE ABUSE CLAIM?
NO
YES
IS THERE LAND USE OR AN IMPLIED LEASE?
YES
IS THE USE OVER 30 DAYS?
YES
IS THERE ANY CLAIM FOR DAMAGE TO THE PROPERTY?
NO
TRANSFER TO MNC-I CLIENT SERVICES
YES
NO
NO
ENSURE THAT THE US AND NOT COALITION FORCES OR OTHERS CAUSED THE DAMAGE
CHECK SIGNIFICANT ACTS OF UNIT INVOLVED AND CONTACT UNIT IF NECESSARY
INVESTIGATION
OBTAIN PROPERTY CARD FROM DETAINEE FILE IF NECESSARY
CREST
CONTACT CREST OR CIVIL AFFAIRS TO ASSIST IN VALUATION OF THE LAND USE FOR 30 DAYS OR UNDER
ENSURE RELEVANT EVIDENCE IS TRANSLATED
TRANSFER TO USARCS
YES
COMPARATIVE NEGLIGENCE?
ADJUDICATION
COMBAT EXCLUSION?
CLAIMANT HAS BURDEN OF PROOF
IF NONCOMBAT ACTIVITY, IRRELEVANT IF US WAS OUTSIDE THE SCOPE OF EMPLOYMENT
SETTLEMENT
OFFER SETTLEMENT
PAYMENT IN FULL
IS RECOMMENDED PAYMENT ABOVE $50,000?
TRANSFER TO MNC-I CLIENT SERVICES
DENY
CONSIDER ALTERNATE PAYMENT MEANS IF NECESSARY (CERP)
NO
YES
IS THERE LAND USE OF OVER 30 DAYS?
NO
NO
YES
PREPARE APPROVAL/DENIAL LETTERS
HAS CLAIMANT REQUESTED RECONSIDERATION?
MEET WITH CLAIMANT
REPORTING
MNC-I MONTHLY JAAR REPORT
USARCS WEEKLY REPORT
SEND FILES TO USARCS AFTER RETENTION PERIOD