



Competitive Professional Development (CPD) for Funding to Attend DOJ FOIA for Attorneys and Access Professionals

SUBJECT TO RECEIPT OF FY20 FUNDING

Date Opened: 5 November 2019

Date Closed: 7 December 2019

All applicants must create a GoArmyEd student account prior to applying for any ACTEDS funded training opportunities. Applications are not to be created and submitted through GoArmyEd, only the creation of a student account is required at this time. Applications will be submitted via e-mail as indicated below. In creating a student account, you only need to complete the fields marked with an asterisk and supervisor concurrence is not required. Creation of the student account should require less than 10 minutes. [\[Click for additional information on GoArmyEd\]](#) Additionally, as this training opportunity requires travel, all applicants selected for attendance will need a Government Travel Card (GTC) (limited exceptions).



Location: Washington, D.C.

Course Dates: 7-8 April 2020

Course Description: The Freedom of Information Act for Attorneys and Access Professionals is a two-day program that provides lectures and workshops for a comprehensive overview of the FOIA including: procedural requirements and exemptions; principles for processing FOIA requests from start to finish; proactive disclosure requirements; and the interface between FOIA and the Privacy Act. [\[Click for additional course information\]](#)

Additional Information: This announcement is for centralized funding to attend the Freedom of Information Act for Attorneys and Access Professionals offered by the DOJ. CP-56 will centrally fund travel, lodging and per diem. CP56 CANNOT FUND RENTAL CARS. If a rental car is required, your command will be responsible for the cost of the rental car. Salary will continue to be paid by the individual's command. **If you are not seeking centralized funding for attendance, there is no need to apply through CP-56 for a course seat.** Salary will continue to be paid by the individual's command.

Who May Apply: U.S. Army civilian attorneys and paraprofessionals (including government information specialists) who are in the CP-56 Legal Career Program.

How to Apply: Fully complete the Career Program CP-56, Competitive Professional Development (CPD) Application, including the Statement of Interest, Utilization Plan, and Head of Legal Office (HOLO) Endorsement (HOLO endorsement is required, if the Utilization Plan is not signed by HOLO). E-mail the completed application **and** a copy of your Civilian Career Report (Sections: Appointment, Career Program, Current Position, Experience History, Appraisals, and Training) to Ms. Sarilyn Leary, Asst. Chief, CP-56, sarilyn.h.leary.civ@mail.mil.

E-mail completed application packets and address questions to:

Ms. Sarilyn Leary
sarilyn.h.leary.civ@mail.mil
703-693-0545

NLT 7 December 2019



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