



Career Program CP-56



Competitive Professional Development (CPD) Application

Privacy Act Statement

APPLICANTS MUST CREATE GOARMYED STUDENT ACCOUNT PRIOR TO SUBMITTING APPLICATION

Authority - This information is being collected under the authority of 5 U.S.C. § 4115, a provision of The Government Employees Training Act.

Purposes and Uses - The primary purposes of the information collected in this application is for use in the selection of applicants to participate in centrally funded training opportunities. Your completed application will be used by a selection board of subject matter experts to determine if you are highly qualified for consideration for Army-sponsored training. Your application may also be used by other officials in the selection process, in developing training plans, and in other phases of the program. Information you supply may also be used for preparing reports and replying to correspondence.

Effects and Nondisclosure - Providing the personal information requested is voluntary; however, failure to provide this information may result in ineligibility for participation in training programs or errors in the processing of training you have applied for or completed.

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APPLICANT INFORMATION

LAST NAME FIRST NAME MIDDLE INITIAL

GO ARMY ED USER ID NUMBER* EMAIL ADDRESS

**Once your student account is created on GoArmyEd, login and navigate to the smart links that are located in the upper left corner of the main screen. Go to "My Education Record" and the User ID field is below the Date of Birth.*

PAY PLAN GRADE SERIES START DATE OF ARMY CIVILIAN SERVICE

COMMAND/DRU OFFICE PHONE NUMBER

OFFICE MAILING ADDRESS

CITY STATE/TERRITORY COUNTRY ZIPCODE

I have a government travel card.

YES NO

I have read the training announcement and certify I meet all of the eligibility requirements and have attached a copy of my Civilian Record Brief or Civilian Career Report to my application.

YES NO

If no, explain:

I have completed, assembled, and submitted my application in accordance with the announced guidance and deadline. I understand my application may be disqualified if any document is missing, incomplete, or illegible.

.....
APPLICANT'S SIGNATURE

.....
DATE

COURSE INFORMATION

TRAINING COURSE TITLE



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STATEMENT OF INTEREST (TO BE COMPLETED BY APPLICANT)

In 500 words or less, explain why you are applying for this training program or course and how you will utilize the new skills, competencies, and/or knowledge acquired from this training to benefit the Army. Explain how the proposed training furthers your personal development and detail what you hope to gain from the training.

.....
APPLICANT'S SIGNATURE

.....
DATE



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UTILIZATION PLAN (TO BE COMPLETED BY SUPERVISOR)

In 500 words or less, describe how the new skills and knowledge your employee will acquire during this training will be utilized in his/her current position and how this will benefit your organization and the Army.

SUPERVISOR'S NAME
SUPERVISOR'S EMAIL

POSITION TITLE
PHONE NUMBER

.....
SUPERVISOR'S SIGNATURE

.....
DATE



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ENDORSEMENT (TO BE COMPLETED BY HEAD OF OFFICE)

The Endorsement is only required if the Utilization Plan is completed and signed by someone other than the head of your office. For legal offices the head of your office is typically your SJA/DSJA, CJA, Chief/Deputy Counsel, District Counsel, or equivalent. For those not in a legal office, typically the head of an office will be at least a LTC or GS-13.

HEAD OF OFFICE'S NAME
HEAD OF OFFICE'S EMAIL

POSITION TITLE
PHONE NUMBER

HEAD OF OFFICE'S SIGNATURE.....

DATE.....