DEPARTMENT OF THE ARMY
WASHINGTON DC 20310

REPLY TO
ATTENTION OF

SAFM-ZA

AUG 23 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Overtime in Support of Fiscal Year 2013 Year-end and Fiscal Year 2014 Year-Start Activities

1. Reference: Assistant Secretary of the Army for Manpower and Reserve Affairs Memorandum 17 May 2013, subject: Department of the Army Fiscal Year 2013 Administrative Furlough".

2. Reference 1 above provided authorization to propose furlough and proceed with execution of furloughs, in order to maximize need Fiscal Year 2013 cost savings. In addition, the referenced memorandum prohibited overtime work, whether paid or as compensatory time off, with the exception of mission critical functions.

3. Each year the financial management and acquisition communities must surge from mid-August through mid-October with overtime work, in order to complete time sensitive, statutory, and mission critical fiscal year-end/fiscal year-start activities. This overtime work and surge capacity is a necessary and cost effective means to meet mission critical requirements, that otherwise would require excess staff and/or contractors.

4. Therefore, in compliance with reference 1 above, designated approving officials may authorize such mission critical overtime for financial and contracting personnel in support of fiscal year-end /year-start activities. The appropriate designated official must approve in advance and properly document and date any necessary year-end/year-start overtime work. All overtime is subject to and limited by funds availability. Headquarters, Department of the Army will not provide additional funds for overtime work.

5. We acknowledge the current budget uncertainty and resulting furloughs have added to the challenges our valued financial and acquisition workforce meet on a yearly basis. We are extremely thankful their continued dedication and commitment in ensuring the mission is accomplished.

6. Point of contacts, ASA(FM&C), Mr. Robert Speer, (703) 614-4337; ASA(AL&T), Mr. Gabriel Camarillo, 703-614-4372.

Heidi Shyu
HEIDI SHYU
Assistant Secretary of the Army
(Acquisition, Logistics and Technology)

for Robert M. Speer
DR. MARY SALLY MATIELLA, CPA
Assistant Secretary of the Army
(Financial Management and Comptroller)

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