

CLAMO Report

Center for Law and Military Operations (CLAMO), The Judge Advocate General's School

What's New in CLAMO?

The Center for Law and Military Operations (Center) is a resource organization for operational attorneys, and its mission is to examine legal issues that arise during all phases of military operations and to devise training and resource strategies for addressing those issues. One of the Center's newest initiatives is the development of the Operation Joint Endeavor After Action Review (JE AAR) database, which is now available on the JAGC.Net Lotus Notes information system. This note describes how judge advocates can access the information and includes a subject index.

Introduction

The JE AAR database contains over 600 documents relating to Operation Joint Endeavor, which are fully indexed and allow judge advocates to quickly search (by word or phrase) the entire database. These source documents give judge advocates access to information papers, examples of actions that recur during most deployments, and how-to manuals. The available documents include a complete set of the Operation Joint Endeavor General Orders, Joint Military Commissions and Foreign Claims manuals, and aircrew rules of engagement training scenarios. This historical record of the deployment will serve as the basis for the forthcoming formal Operation Joint Endeavor After Action Report. However, the Center is making this database available immediately because it provides current, invaluable information for deploying judge advocates.

How to Access the Database

Judge advocates can access the JE AAR database in two ways. The first, and simplest, way is to use Lotus Notes.¹ The second method is through the JAGC.Net World Wide Web and does not require the Lotus Notes software. To use this method, one must access the JAGC Home Page on the internet (www.jagc.army.mil); select the Information and Communications (JAGC.NET) option; and click on ENTER under JAGC.NET (Information Repositories). When signing into the JAGC.NET for the first time, a user will have to fill out a questionnaire for access and should request access to both CLAMO and the JE AAR database. Once the request is approved, the user may access the databases by following the prompts into the

CLAMO database index. The index is an alphabetical list by subject matter. When the user selects the blue triangle next to the relevant subject, a list of documents or a link to a separate database (e.g., JE AAR, COUNTRY MATERIALS, CORTINA) will appear.

File Organization

The documents in the JE AAR database are organized under forty topic headings or keywords,² ranging from "AAFES" to "Zone of Separation." If the user clicks the mouse on one of the keywords, a list of the documents that have been categorized using that keyword or phrase will appear on the screen. For example, clicking on the keyword "AAFES" will list: "AAFES Privileges in the Task Force Eagle (TFE) AOR, Information Paper;" "AAFES Use by BDM/Bosnian Translators - 3 Papers;" and "International Police Task Force use of AAFES and APO issue." These documents may be cross-referenced using other keywords as well. For example, the document regarding the International Police Task Force (IPTF) is also found under the "IPTF" and "United Nations" headings. The entire repository is also full-text indexed and may be searched for specific words or phrases by inserting a specific word or phrase (in the space just under the toolbar, selecting SEARCH, and following the prompts).

File Types

The JE AAR database contains several types of files, including word processing files (most of which are Microsoft Word© documents), Microsoft Powerpoint© presentations, and documents that the Center has scanned using Lotus Notes Document Imaging (LNDI) software. Users who access the database using Lotus Notes can view the Powerpoint files even if they do not have the Powerpoint software loaded on their computers. From the web, users will have to download the Powerpoint file and use Powerpoint to view it. The scanned images (the actual documents) are available for viewing to those who access the database using Lotus Notes software.³ To view the actual documents, users must add an LNDI viewer to their Lotus Notes software. In the case of Word documents, there is an icon containing the original scanned image and, just below the scanned icon, the text of the document. Because the quality of the scanned text sometimes suffers during the scanning process,

1. Many staff judge advocate offices now have access to Lotus Notes. If an office does not have access to Lotus Notes, the legal administrator should contact the LAAWS Project Office.

2. The keywords are listed in the appendix to this article.

3. At the present time, the actual scanned documents cannot be viewed or downloaded using a web browser.

users may want to consult the copy of the original document by clicking on the scanned image icon.

Viewing Scanned Images

To view the actual scanned document, users must add LNDI viewers to their Lotus Notes software using one of the two methods described below. The first method is the easiest: after opening the JE AAR database, click on "About the File Attachments in this Repository" and follow the instructions.

The second method is more complex and requires the user to enter Lotus Notes; select "File" from the top-line menu; select "Database;" and select "Open." The JAGC.Net Policies & FAQ database is located on each JAGC.Net server. To place an icon for the database on the Lotus Notes workspace and to open the database, select "Open." From the opening screen of the database, select "Frequently Asked Questions" (FAQ); find and select the keyword "Notes - Imaging;" and select the document "Lotus Notes Document Imaging Viewer for Notes 4.x." This will give step-by-step instructions on how to load the scan-read

software. Once the program is installed, the user will be able to read the scanned documents merely by clicking on the "scanned image" icon in the Lotus Notes files.

Conclusion

Together with the LAAWS Project Office, the Center has made this database available to provide deployed judge advocates with maximum access to all available documents from Operation Joint Endeavor. The feedback loop will allow judge advocates to benefit immediately from those experiences and lessons learned by all of those "tip of the spear" judge advocates who participated in, and are continuing to participate in, deployments to the Bosnia Theater of Operations. As in the case of all of its activities, the Center has developed this database in order to enhance the practice of operational law both within the Army and throughout the Department of Defense. Major Miller and Captain Kantwill.

CLAMO—Joint Endeavor After Action Review Index

On Lotus Notes, select (double click) any of the following subjects to see a list of documents within that topic.

AAFES	Intermediate Staging Base
Air Force	International Agreements
Balkan Endeavor	International Police Task Force (IPTF)
Bosnia	Joint Endeavor
Bosnia & Herzegovina	Joint Military Commission
Civilians	Legal Assistance
Claims	Macedonia
CLAMO	Military Justice
Croatia	Police
Dayton Accord	Procurement Law
Elections	Real Estate
Ethics	Redeployment
Financial Disclosure	Refugees
Fiscal Law	Reserve Component
Former Warring Factions	Rules of Engagement
General	Serbia-Montenegro
General Accounting Office Reports	Soldiers Guide
General Framework Agreement for Peace (GFAP)	Task Force Eagle
General Orders and Amendments	United Nations
Gifts	War Criminals
Images	Zone of Separation